



APPLICATION FOR EMPLOYMENT

(Pre-Employment Questionnaire) (An Equal Opportunity Employer)

Date _____

PERSONAL INFORMATION

Name	
Present Address	
Permanent Address	
Phone #	Are you 18 years or older Yes <input type="checkbox"/> No <input type="checkbox"/>

EMPLOYMENT DESIRED

Position you are applying for: (Please check only one box)

- General Utility Server
 Management Other: _____

Date you can start : _____

Salary Desired : _____

Days and hours available. Complete if applying for restaurant staff position	Day	Mon	Tues	Wed	Thur	Fri	Sat	Sun
From								
To								

Are you employed now?	If so, may we inquire of your present employer?	
Ever applied or worked with this company before?	Where?	When?

EDUCATION	Name And Location of School	No. of Years Attended	Did you Graduate?	Subjects Studied
Grammar School				
High School				
College				
Trade, Business or correspondence school				

The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age.

Have you been convicted of any criminal offense other than minor traffic violations within the last 5 years?

Yes No

Describe

A conviction record does not necessarily disqualify you from employment; factors such as the date of the offense, seriousness and nature of the violation, and rehabilitation will be taken into account.

FORMER EMPLOYERS (List below last four employers, starting with last one first)

Date Month & Year	Name, Address, and Phone Number of Employer	Salary	Position/Supervisor	Reason for Leaving
From	Name	Start		
	Address			
To	City State	Finish		
	Phone			
From	Name	Start		
	Address			
To	City State	Finish		
	Phone			
From	Name	Start		
	Address			
To	City State	Finish		
	Phone			
From	Name	Start		
	Address			
To	City State	Finish		
	Phone			

REFERENCES (Give the names of three persons not related to you, whom you have known at least one year)

Name	Address	Phone #	Business	Years Acquainted

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing the same to you.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any prior notice."

Date _____

Signature _____